



BMES 2019 Annual Meeting
October 16-19, 2019

www.bmes.org

Philadelphia

Before You Start!

Submission Deadline – May 1, 2019

_____ If you submit an abstract you are agreeing to present at the BMES 2019 Annual Meeting for any of the 3 days; October 16-19, 2019 in Philadelphia, Pennsylvania. All presenters are required to register for and attend the Meeting.

_____ Have all "Required Presenting Author and Co-Author Information" available.

Salutation, First Name, MI, Last Name, Email Address, Institution, Mailing Address, City, State, Zip, and Phone Number – FOR ALL AUTHORS

_____ The login for the abstract site is *different* from your login information for the BMES Homepage.

_____ Please have your email and all your author emails ready. For consideration:

- Please use an email address you check frequently or you may miss important announcements about the status of your abstract.
- If you are submitting on behalf of a student, please use the student's email address.
- All authors listed will require their email added

_____ Have your credit card ready to pay the **non-refundable** submission fee. Your credit card will be charged immediately. Submission fee is **\$35 per submission**. (*This fee is a submission fee and does not apply towards the required BMES Meeting registration fees.*)

_____ If you are uploading your abstract make sure it is in one of the 4 allowable file types - *.DOC, .TXT, .RFT, .PDF*

_____ Make sure your abstract title is within the character limitations. Do not capitalize the entire title. Please enter the title with initial caps - for example,

*Database Design for Translational Research: From Tissue Banking to Clinical Parameters
100 characters max. Including spaces*

_____ Make sure your abstract body is according to the abstract template attached.

Please note that the BMES abstract format is one page in length. Carefully follow the instructions provided on the attached template. Abstracts which do not follow these guidelines will not be considered for presentation at BMES.

_____ If including graphics or tables, please include them within the file you are uploading (preferably a pdf) and be sure to confirm that the abstract upload has converted correctly. The system will prompt you to confirm and accept. Your submission will not be complete without this acceptance.

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